






MANPOWER RECRUITING GROUP



 Office No. 3, 3rd floor,
Al-Mustafa Plaza, 6th road,
Rawalpindi, Pakistan

 muhandis.oep@gmail.com

 +92-51-4848435

 +92-301-7876-300
+92-347-7876-300

Developing Leaders worldwide

 www.muhandisoep.com

 www.muhandisoep.com



GALLERY

CEO MESSAGE

It gives me great pleasure to welcome you to Muhandis. It has been widely recognized as an Overseas Employment Promoters company. Our expert team has been working enthusiastically since last 8 years and has made Muhandis capable enough to stand among the leading overseas recruitment companies in Pakistan. The proficient and highly skilled team of the company is effectively providing manpower to the clients in all Gulf countries. We have established long term and healthy relationship with reputed multinational companies in Gulf countries.

Muhandis is a success story that would not be possible without the contribution of our customers and dedicated employees who have shared our incredible journey thus far. We look forward to continuing to serve and engage with them as well as other stakeholders in the future. We appreciate the ongoing support received from those who are interested in Muhandis' activities and pledge to continue in our efforts to exceed expectations.

Mr. Muhammad Naeem Sarwar
Chairman, Muhandis



TRADE TEST CENTERS

We offer Technical training to labors and technicians to help them build their career. The center is widely known with the name of Aljazeera Trade Test & Technical Training Center. It promises an enriching learning experience that guides you to professional-level knowledge and skills, opening the door to a better job, a bigger paycheck and a more satisfying future. After giving required training, tests are conducted and the skilled people are recommended for the available and future jobs.

We have a wide range of equipment in our Electrical, Power and Civil labs. Labors are provided with the facility of shuttering plant to let them learn the required skills for the available jobs.

COMPANY INTRODUCTION

WHO WE ARE?

Muhandis is a well-established agency known for providing recruiting solutions for the last 8 years. It is approved and licensed by Government of Pakistan. We aim to provide a trustworthy platform to the job seekers as well as hiring organizations to interact with one another for the purpose of head hunting.

WHAT WE DO?

We work towards providing the desired candidate to the clients throughout the Gulf countries. We are proud to introduce ourselves among the top recruiting agencies in Pakistan. In other services we provide: Visa Processing facility, Document Attestation and Reservation and Purchase of the Air Tickets.

WHAT WE ARE OFFERING?

Given this vast pool of manpower resources, the company specializes in manpower supply and recruitment services for the professions of: Engineers, Doctors, Labors, Technicians



Services

we Provide

- IT Professional
- Accounts and administrative Staff
- Office Staff
- Engineering Staff
- Medical and Hospital
- Heavy equipment operators
- Technicians



Demand Letter Specimen

DEMAND LETTER

DATE:

**M/S Muhandis Manpower Recruiting Group OEP
 LICENCENO. OP&HRD/4078/RWP**

KIND ATTENTION: THE GENERAL MANAGER

Dear Sir

With reference to our Power of Attorney executed by us in your favor, we hereby request you to kindly recruit the following workers to work in our establishment.

S.NO.	CAREGORIES	REQD.NOS.	SALARY/MONTH
01)	_____	_____	_____
02)	_____	_____	_____
03)	_____	_____	_____
04)	_____	_____	_____

TERMS AND CONDITIONS:

- | | | |
|-----|--|-----------------------|
| 1. | Place of employment | ----- |
| 2. | Period of employment | Two (2) years |
| 3. | Working hours | Eight hours/ days |
| 4. | Overtime | Allowed |
| 5. | Trial Period | Three (3) months |
| 6. | Accommodations / Food | Provided |
| 7. | Local transportation | Provided by us |
| 8. | Medical | As per..... Labor law |
| 9. | Leave benefits | As per..... Labor law |
| 10. | All other conditions of service well be according to | Labor law |

The contracts will be signed after obtaining the individual Employment. Visas only

Your Sincerely
 Company name & Address
 (Signature will Seal)

WHY MUHANDIS

We assure to provide all kind of manpower whether Professionals, High Skilled, Skilled or Unskilled. A number of Doctors, Engineers and Labors, we have sent to the Gulf countries who have been working successfully and prefer to recommend our services to anyone who seeks help.

We offer merit-based and efficient service both to intending emigrants and foreign employers. We have a team of well-educated, experienced, and dedicated professionals including Human Resource Managers.

Our team of consultants is multi-talented and possess the best of the abilities and expertise in the specific industry or sector that they cater to. They master these skills with great proficiency and professionalism, which is the reason why we are ranked as one of the most reliable and most reputable HR firms.

CERTIFICATIONS

